

Greenlight for girls Day@Brussels 2014

Details for g4g Day@Brussels 29th November

Dear greenlight girls and parents/guardians,
We are thrilled to welcome you as a participant in our **g4gday@Brussels 2014** taking place at the International School of Brussels on 29 November 2014! In this letter, you will find all the information you need to enjoy a fun, hassle-free **g4g** day!

THE MOST IMPORTANT INFO:

Agenda

- o **8:00 – Registration Starts** + our Labcoat decorating & ChemArt Activity!
- o 9:00 - Welcome & Speakers
- o 10:00 - Workshop #1
- o 11:00 - Workshop #2
- o 12:00 - Lunch
- o 13:00 - Workshop #3
- o 14:00 - Workshop #4
- o 15:00 - Closing, Speakers, & Surprise Activity!
- o **We will be finished at 16:00!**

Location of the event

The event is taking place at the International School of Brussels (ISB – <http://www.isb.be>) located at: Kattenberg 19 1170 (Watermael Bosvoorde/Watermael-Boitsforts) Brussels
Google map:
<http://bit.ly/1yQrvLT>

Directions to ISB are included at the end of this letter.

Emergency Contact Info

Primary Contact Person, **g4gday** Project Manager: **Jelena Lucin: +32 471554111**
Secondary Contact Person **g4g** Chairman: **Melissa Rancourt: +32 495 64 43 59**
When you register, we will also ask you for an **emergency contact** (for example, a parent or guardian's name and number) in case we need to reach them.

EVENT DAY:

When you arrive

- **Please arrive early!** Registration starts at 8:00, and the sooner you arrive, the better, as you'll be receiving a lab-coat, or you will bring your own and you will need some time to customize it and take part in the ChemArt activity!
- **The first group activity starts at 9:00**
If your parents/guardians bring you by car, there is a small parking lot that allows for drop-off and pick-up right in front of the ISB school buildings.
- Upon entering, you will see the registration tables where you can sign in. When you sign in, the volunteers will give you your schedule for the day.



- **Please leave your valuables at home!** Everything you'll need for the day (except public transport fares) will be provided for onsite. ISB and the organizers of this event are not responsible for any valuables that may get lost at the g4gday@Brussels.

Special needs: If you have any special needs, involving accessibility, diet, allergies, medication you need to take during the day, etc., please be sure to inform us of that immediately upon your arrival, and where appropriate, in writing from your parents/guardians.

Workshops

- You can find the workshop descriptions online here:
<http://bit.ly/1x1EJIB>

Be sure **to sign up for the workshops you wish to follow by Wednesday, 26 November** so we can give everyone the schedule they prefer.

- This year we're doing things a little different. Every one gets to choose two workshops and create a schedule of their own. For the other two workshops, we will choose for you and everyone will get to experience our major theme for this year: The Physics Fun Lab!
- **Don't be nervous!** Even if you don't get exactly all the workshops you wanted, we will still do our best to make sure you enjoy a day that is fun, action-packed and in line with the interests you expressed.

Lunch and Snacks

- Lunch will be served at 12noon. We are planning a menu with choices that can accommodate different dietary needs.
- We provide a small snack in the morning and afternoon – but please feel free to bring anything with you so that you may have something to drink/eat when you wish. In this case, perhaps you would like to bring a small backpack so you can easily carry anything with you.

Have fun!

- The most important objective for everybody at g4gday@Brussels is: **Have fun!**
- We find that the best way to have fun is to do the following:
 - **Don't be shy!** Greenlight girls come in many sizes, shapes and colors. And that is what we love about us! Please take this opportunity to make friends with greenlight girls from other schools, neighbourhoods and age groups.
 - **Challenge yourself!** Our attendees are a very multicultural crowd. Look at this as a chance to practice your language skills and cultural sensitivity, and learn something you wouldn't have otherwise.
 - **Help out!** If you see another greenlight girl who is having difficulty of any kind—feeling left out, struggling with a concept or looking lonely, please be sure to reach out to her. Always feel free to signal any kind of awkward situation to a **greenlight for girls** volunteer (you'll be able to spot us easily!), and to lend a helping hand yourself too. That's the **greenlight for girls** spirit!



- **Contribute to the discussion!** You will have the chance to meet other greenlight girls who have fascinating backgrounds (like you!), and many women scientists, engineers and lots of different role models.

Photos & Video

- We are planning to capture the memories of the day in photographs and video. So, we do plan to use the images of this event to encourage girls to participate in events in the future.
- Parents/guardians, Girls – if you have concerns about being **photographed or videoed**, please mention this at the registration desk when you arrive. Otherwise, we assume that by your participation that you are not camera-shy and wouldn't mind if we use these memories to promote our activities to future greenlight girls!

At the end of the day

- At 16:00, our g4gday@Brussels will finish (aww!) and our volunteers will guide you towards the parking lot or public transport.
- Parents/guardians – if you are picking up the girls by car, **please be on time as the schools' facilities must be closed by 16:30**. Also, please be patient as there is sure to be some congestion as the girls exit and all the parents/guardians drive in to pick them up.

Protocol & Gratitude

The facilities for our event are being very generously made available to **greenlight for girls** by the International School of Brussels. For this we are extremely grateful, and we ask you to help us when making sure we leave the lovely ISB facilities in the same condition as that in which we found them.

Dozens of volunteers, workshop leaders and event partners have contributed time, energy, effort and love to make **g4gday@Brussels** possible. We thank them and we encourage you to also show them your gratitude by giving them your kind support in return.

The Last Word

We hope that all of you have fun, that you hopefully learn something new – and perhaps that you find inspiration in the science of everyday life. Math, Science, Engineering Technology – it's a part of everything we do. Each of us strives to learn something new every day – regardless of our age – and that is our greatest hope for 29 November, that we learn something new together.

Looking forward to seeing all of you on Saturday!

Best regards,
The g4g Team



Appendix: Directions to ISB

ISB is situated in the south-east of Brussels, about 9 kilometers from the Grand Place (city centre). It is easily reached by car, bus, train and tram.

Please do double check directions from your area as the following might have changed:

Google map:

<http://bit.ly/1x1EJIB>

Arriving by car

ISB has parking for cars, however the number of places is limited. With many alternative modes of transportation, and with the idea protecting our environment, ISB suggests that you explore public transport options.

GPS

W: 50° 47' 32"

E: 4° 25' 10"

or type in "Avenue de la Forestiere"

From Brussels International Airport, Zaventem

Take the Ring (RO), direction Waterloo or Charleroi. Drive through the tunnel at Tervuren and a second tunnel a few kilometres later. Do not take the third tunnel, but keep to the right-hand lane and follow directions for Watermael-Bosvoorde. Drive through the woods on Avenue de la Forestiere. Pass through the roundabout and turn left at the second set of traffic lights into the school driveway. You will see a large sign saying "The International School of Brussels".

From Brussels City Centre

Take Avenue Louise out of Brussels centre in the direction of the Bois de la Cambre. As you approach the end of Avenue Louise, by the park, follow Avenue Demot to the left (all lanes but the right follow this street). Keep to the right and at the next intersection drive straight ahead on to Franklin Roosevelt. The road will merge into Chaussée de la Hulpe. Drive down the Chaussée, keeping to the right-hand lane. After about a kilometre the road splits, with two lanes going straight on (becoming Boulevard du Souverain) and a right-hand fork, leading downhill, past the Boitsfort Train Station. Take the right-hand fork – it is signed "The Ring" "Brussels National Airport" and "Heysel Expo" – and follow the road downhill. It flattens out and you will drive by one set of traffic lights and a large lake on your right. Immediately after the lake, turn right at the next set of traffic lights into the school driveway. You will see a large sign saying "The International School of Brussels".

From Waterloo

Take the Ring (RO), direction Tervuren or Zaventem. Do not drive through the tunnel but keep to the right and follow the signs to Watermaal-Bosvoorde. Drive through the woods on Avenue de la Forestiere and after the roundabout, turn left at the second set of traffic lights to enter the school driveway. You will see a large sign saying "The International School of Brussels".



Arriving by public transport

By tram:

N°94 Route Stade/Hermann Debroux. Nearest stop: Wiener

From Wiener, cross over the main road. After crossing, turn right and walk down the road immediately to your left. There should be a park to your right and a row of shops to your left. Keep walking straight down this road. Take a left when reaching the fork (at bus stop Diabolo). Walk until you reach a frierie and a bus stop named Etangs. Take a right, cross over the main road, and take a left. There should now be a large lake on your right and Delhaize on your left. At the next set of traffic lights you will see the “International School of Brussels” sign on your right, take a right up the driveway. You can also take bus no. 17 from Wiener directly to the school.

By bus:

N°17 Route: Beaulieu/ Heiligenborre. Nearest stop: International School

From the stop, cross the road and walk up the school driveway. You will see “The International School of Brussels” sign.

N°95 Route Bourse/Wiener. Nearest stop: Wiener

See directions from Wiener above. You can also take bus no. 17 from Wiener directly to the school.

N°366 Route Place Flagey/Court St Etienne. Nearest stop: Kattenberg (Heiligenborre)

After getting off at Kattenberg, take a right. Walk straight until you see “The International School of Brussels” sign on your left. Take a left up the driveway to the school.

By train

Line: Brussels Midi / Wavre. Station: Boitsfort

Turn right on leaving the station and walk down a steep hill called Chaussee de la Hulpe / Terhulpe Sesteeweg. Continue straight on, passing the big lake on your right. You will see the school driveway and sign on your right at the next set of traffic lights.